

Custodial Equipment Inventory Sheet

INVENTORY DATE _____

EQUIPMENT TAG ID NUMBER _____

IS ALSO PART OF EQUIP. TAG NUMBER _____

LOCATION

BUILDING: _____ FLOOR: _____ ROOM: _____

EQUIPMENT CLASSIFICATION

- | | | |
|--|--|---|
| <input type="checkbox"/> VACUUM 14" | <input type="checkbox"/> VACUUM 28" | <input type="checkbox"/> VACUUM BACKPACK |
| <input type="checkbox"/> BUFFER 13" | <input type="checkbox"/> BUFFER 17" | <input type="checkbox"/> BUFFER 20" |
| <input type="checkbox"/> BUFFER 22" | <input type="checkbox"/> BUFFER - HIGH SPEED | <input type="checkbox"/> CARPET EXTRACTOR |
| <input type="checkbox"/> JET STEAM CLEANER | <input type="checkbox"/> AIR MOVER / BLOWER | <input type="checkbox"/> DEHUMIDIFIER |
| <input type="checkbox"/> WET VAC | <input type="checkbox"/> OTHER- SPECIFY: | |

DESCRIPTION:

MANUFACTURER _____ MODEL NUMBER _____
MFG SERIAL NUMBER _____
USC NUMBER _____
STENCIL NUMBER _____

STATUS

IN SERVICE IN REPAIR MISSING
OUT ON LOAN LOCATION _____

CONDITION

GOOD FAIR POOR
COMMENTS:
